

Shipping Request

Electrical and Computer Engineering

Requester: Phone/E-mail: **Recipient Information**Name: Company: Phone: Fax: E-mail: Address: **Account Information**Account Name:

%	Fund	Dept ID	Program	Project*	FinEmpl ID	CF1	CF2	CS
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

EFS strings containing this field are SPONSORED and require PI/Faculty Advisor approval before this item is shipped.*Justification (Justification Standards)**What is being shipped?

Why is this shipment necessary? What is the goal of the project, and how will this shipment help you achieve it? Attach an additional page if needed.

Package Information
 Length: Width: Height: Weight: Contents:
Carrier Domestic Service
 UPS
 Express Critical
 Next Day
 2nd Day
 3 Day Select
 Ground
 FedEx
 Overnight
 2 Day
 Express Saver
 Ground
 Other**International Service**
 Express Critical
 WW Express

 WW Saver
 WW Expedited
 Standard

 Int'l First
 Int'l Priority
 Int'l Economy

 Insurance Package Value:
Comments/Special Instructions:
 I'm returning an item.
RMA Number **Approvals**

PI/Advisor: _____ Accountant: _____ Depot: _____

Office UseTracking Number: Comments/Special Instructions: